

Committee: Executive
Date: Monday 28 May 2012
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

| | |
|----------------------------------|---|
| Councillor Barry Wood (Chairman) | Councillor G A Reynolds (Vice-Chairman) |
| Councillor Ken Atack | Councillor Norman Bolster |
| Councillor John Donaldson | Councillor Michael Gibbard |
| Councillor Tony Ilott | Councillor Nigel Morris |
| Councillor D M Pickford | Councillor Nicholas Turner |

AGENDA

1. **Apologies for Absence**

2. **Declarations of Interest**

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. **Petitions and Requests to Address the Meeting**

The Chairman to report on any requests to submit petitions or to address the meeting.

4. **Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. **Minutes** (Pages 1 - 6)

To confirm as a correct record the Minutes of the meeting held on 2 April 2012.

Strategy and Policy

6. Bicester Masterplan Update (Pages 7 - 14)

6.35pm

Report of Head of Strategic Planning and the Economy

Summary

To brief members on the progress with the development of the Bicester Masterplan.

The completed Masterplan will set the strategy for shaping the development of Bicester and be used to inform the determination of planning applications.

Recommendations

The Executive is recommended to:

- (1) Receive a presentation by WYG on progress being made with the development of the Bicester Masterplan.
- (2) Delegate authority to the Head of Strategic Planning and the Economy, in consultation with the Lead Member for Planning, to make any minor changes before publication of the Bicester Masterplan (WYG presentation) for public consultation.

7. Local Plan 2012 (Pages 15 - 50)

7.00pm

** Please note that due to the size of the document, Appendix 2, the Local Plan 2012 will be circulated under separate cover **

Report of Head of Strategic Planning and the Economy

Summary

To submit to members for their consideration the Proposed Submission draft of the Local Plan 2012. Once adopted the Local Plan 2012 will replace the Local Plan 1996 and will form the basis for determining development applications in the Cherwell District.

Recommendations

The Executive is recommended:

- (1) To approve the Local Plan 2012 for public consultation.
- (2) To delegate authority to the Head of Strategic Planning and the Economy, in consultation with the Lead Member for Planning, to make any minor changes to the document before publication for consultation.

8. Local Development Scheme (Pages 51 - 82)

7.20pm

Report of Head of Strategic Planning and the Economy

Summary

To seek approval of the Local Development Scheme (LDS). The LDS is used to project manage the production of the Local Plan and provides a programme for completion of Local Development Documents

Recommendations

The Executive is recommended to:

- (1) Agree and approve the revised Local Development Scheme.
- (2) Delegate authority to the Head of Strategic Planning and the Economy, in consultation with the Lead Member for Planning, to make any minor changes to the document before publication.

**9. Consultation and Engagement Strategy Update 2012-2015
(Pages 83 - 108)**

7.40pm

Report of Head of Transformation

Summary

This report outlines the Council's updated Consultation and Engagement Strategy performance for the period 2012 -2015.

Recommendations

The Executive is recommended to:

- (1) Note past achievements in this area as a foundation for the updated strategy and action plan.
- (2) Agree the proposed consultation and engagement strategy and action plan and request that performance is reviewed on a regular basis.

Service Delivery and Innovation

**10. Participation in a Community Interest Company to Deliver the Green Deal
(Pages 109 - 116)**

7.50pm

Report of Head of Regeneration and Housing

Summary

To seek approval for the Council to become a shareholder member of a Community Interest Company established to act as a Green Deal Provider.

Recommendations

The Executive is recommended:

- (1) To authorise the Council's participation as a founding, shareholder member of the proposed Community Interest Company (CIC), subject to confirmation by the Head of Finance and Procurement and the Head of Law and Governance that the terms of membership and participation are acceptable and place the Council at no financial, legal or reputational risk.

11. Eco Bicester: A Garden City of the Future? (Pages 117 - 124) 7.55pm

Report of Head of Public Protection and Development Management

Summary

To enable Members to consider the potential to explore garden city designation for Bicester.

Recommendations

The Executive is recommended:

- (1) To agree that DCLG are contacted to explore the identification of Eco Bicester as a next generation garden city.

12. Member Champions (Pages 125 - 130) 8.05pm

Report of Head of Law and Governance

Summary

The purpose of this report is to allow members to consider proposals to adopt a scheme for the appointment of Member Champions

Recommendations

Executive is recommended to:

- (1) Consider the proposed Terms of Reference, Role Description, and proposals for new Member Champions.
- (2) Subject to agreement of recommendation (1), to appoint Member Champions.

Value for Money and Performance

13. Update on Major Programmes (Pages 131 - 144) 8.10pm

Report of Head of Transformation

Summary

To provide an update on progress toward implementing robust governance of major change projects, following the approval by Members in January of resources to support major projects.

Recommendations

The Executive is recommended, subject to South Northamptonshire Cabinet resolving in similar terms, to:

- (1) Approve the amended governance structure for the Council's major projects detailed at Appendix 1
- (2) Note the requirement for member nominations for each of the major projects, and additional project board members where required
- (3) Agree that the Programme Board responsibilities in respect of the Transformation Programme be absorbed into the remit of the Joint Arrangements Steering Group (JASG) and that the JASG terms of reference be varied accordingly as shown in Appendix 2

14. Joint Corporate Procurement Strategy and Action Plan 2012/13 8.20pm (Pages 145 - 176)

Report of Head of Finance and Procurement

Summary

This report brings forward for Members' approval, the joint procurement strategy and action plan for 2012/13 for the council. The primary objective of the procurement strategy is to procure goods, services and works that assist in reducing service budgets in line with severe funding reduction while being fit for the purpose, meeting the needs of local people and service users, and providing value for money over their lifetime.

Recommendations

The Executive is recommended:

- (1) To consider and approve the joint corporate procurement strategy and action plan for 2012/13 for the council which is attached at Appendix 1.

Urgent Business

15. Urgent Business

Any other items which the Chairman has decided is urgent.

(Meeting scheduled to close at 8.25pm)

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to

democracy@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item. The definition of personal and prejudicial interests is set out the constitution. The Democratic Support Officer will have a copy available for inspection at all meetings.

Personal Interest: Members must declare the interest but may stay in the room, debate and vote on the issue.

Prejudicial Interest: Member must withdraw from the meeting room and should inform the Chairman accordingly.

With the exception of the some very specific circumstances, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Sue Smith
Chief Executive

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